



BY-LAWS

BYLAW 1: ACTIVITIES

The following conditions apply to an activity as defined in Section 2 Part I (2) of the *Objects and Rules*:

- 1.1 Except as provided in clause 1.2, an activity shall be announced on the programme on the Club's website or at a general meeting, with a general description of the intended route.
- 1.2 An activity fitting one of the descriptions below, need not be announced as in clause 1.1, providing details of the date, route and participants are provided in advance on the website, by email, or in exceptional cases (such as inclement weather) by phone to two Club committee members.
 - (i) An activity planned at short notice and circulated to members by email as a Short Notice activity.
 - (ii) An activity for which the date, location and or route have been altered from a previously announced activity due to unforeseen circumstances, providing the list of intending applicants remains substantially unchanged.
 - (iii) An activity undertaken as a reconnaissance for a future intended activity.
- 1.3 A copy of Activity Sign-Up form signed by all participants must be provided to the Activity Secretary or other nominated person within one month after the activity.
- 1.4 Any activity not covered by the Club's public liability and accident insurance policies shall be clearly identified as such in the club newsletter and the online Club programme, and clearly identified as such on the Activity Sign-Up form

BYLAW 2: DESIGNATION/GENERATION OF CLUB ACTIVITIES

- 2.1 Any Ordinary or Life Member who wishes to lead an activity must list the activity on the programme on the Club's website .

BYLAW 3: APPROVAL OF CLUB ACTIVITES

- 3.1 All activities which are listed on the programme in the newsletter or on the website must be approved by at least two Committee members.

BYLAW 4: REGISTRATION OF MEMBERS ON CLUB OR JOINT ACTIVITY

- 4.1 Any Member who wishes to join on an activity must register on the Club website.

BYLAW 5: MINIMUM PARTY SIZES ON CLUB ACTIVITY

- 5.1 A permitted Club activity shall consist of a party in which:

(i) at least three Members are adult Ordinary or Life Members of the Club; and

(ii) except as provided in subclause (iv) at least half of the party are Ordinary or Life Members of the Club, or members of another club affiliated with Bushwalking NSW, and

(iii) A member of the Club is the leader or co-ordinator of the activity, or leads a Springwood Bushwalking Club officially recognised team, endorsed by the Committee, in an insurable activity supported by Springwood Bushwalking Club, which has been organised by another group;

(iv) the activity is advertised or designated on the club's programme as a Prospectives' training or induction activity, involves no off-track walking or camping out, and is graded Grade 1 (Easy) by the Club; at least one quarter of the party are Ordinary or Life Members of the Club;

(v) It is advertised to Members either in the Club Newsletter or emailed to Club members by the Committee or is listed in the Members' area of the Club's website or is announced at an ordinary general meeting or in accordance with Bylaw 1. Members are discouraged from booking on to an activity until it has been made available to all Members by the Committee.

BYLAW 6: PARTICIPATION

6.1 The Committee may direct that a particular member not lead or coordinate any activities.

An Activity Leader may decline to accept the participation in his/her activity, of any person who is, in that Leader's opinion inadequately equipped or unfit.

6.2 For any club activity:

(i) Only Prospective, Life and Ordinary adult members who have already signed the annual *Acknowledgement of Risk* and the relevant activity *Acknowledgement of Risk* may participate in that activity.

(ii) Only Temporary adult members who have signed the relevant activity *Acknowledgement of Risk* may participate in that activity.

(iii) Junior members may participate in a club activity only where the annual *Acknowledgement of Risk* has been signed by a parent or legal guardian.

(iv) Junior members may participate in an activity only where the relevant activity *Acknowledgement of Risk* has been signed on their behalf by a parent or legal guardian .

(v) Junior temporary members may participate in a club activity only where the relevant activity *Acknowledgement of Risk* has been signed on their behalf by a parent or legal guardian .

6.3 A person who is not an Ordinary Member, Life Member or Prospective Member may attend a maximum of three Club activities and three other meetings / social events in any 12 month period, only if the following conditions are met:

(i) The person is hosted on an activity, if the leader approves, by an Ordinary or Life Member who is that Temporary Member's bona fide personal friend, OR

(ii) The person is invited by the activity leader, or the committee, by virtue of special skills or other personal contribution to the activity.

That person is then deemed to be a Temporary Member of the Club.

BYLAW 7: FEES

Club membership fees are set at the Annual General Meeting in March and are due by 30th June. The current fees are listed on the Annual Membership Renewal Form.

- 7.1 Annual
- | | |
|--|------|
| (i) Ordinary (full) members | \$35 |
| (ii) Junior Member (person under 18 years) | \$20 |
| (iii) Prospective Member | \$40 |
| (iv) Life Member | \$0 |
| (v) Temporary Member | \$0 |
- 7.2 Prospective Membership

A Prospective Member is a person seeking to become a Member in accordance with Section 2 of Clauses 2 and 3 of the *Objects and Rules*.

On applying for Prospective Membership a person shall pay the fee listed above. If the date of joining is between 1st January and 30th June, this fee will be reduced by 50%.

If a Prospective Member has not become a full member by the 30th June, they must renew their membership by paying the annual fee listed above at Clause 7.1 (iii).

BYLAW 8: TRAINING SCHEDULE

Training conducted or required by Springwood Bushwalking Club will be in accordance with the following principles

8.1 Appointment of trainers:

All Club training courses must be run by a person approved by the Committee

8.2 Navigation practice:

To encourage proficiency in navigation, the Club will encourage (a) participation in the Wilderness Rescue Rogaine, and (b) the carrying of map and compass by all participants in activities.

8.3 Mentor system:

On the first occasion that a Member leads an activity of a given class (day-walk, overnight walk, canyon, etc), wherever practicable, he or she should be accompanied by a more experienced leader (of that class of activity) who will give moral support, and provide constructive feedback.

8.4 Exceptions:

The Club's committee may waive any of the compulsory training components in the Schedule in respect of a particular person and or event, if it considers it is in the interests of the Club and its Members to do so.

8.5 Subsidies:

The Club's committee may determine that a prospective leader or existing activity leader may be subsidised (up to 50% of the costs) to attend courses, rogaines, and any other event relevant to the Member's training and consistent with Training Schedule.

8.6 Members and Prospective Members shall comply with the following training schedule:

TRAINING AREA	STATUS	TRAINER See 4(k)
FOR PROSPECTIVE MEMBERS		
Member induction	Compulsory for prospective Members, regardless of background	Competent Ordinary and Life Members
FOR ALL ORDINARY AND LIFE MEMBERS		
Apply First Aid	Desirable for all Members	Accredited instructors
Remote Area First Aid	Desirable for remote area activity participants, particularly leaders	Accredited instructors
Basic Navigation - See also 4(l)	Desirable for all Members; essential for leaders (unless prior-skilled)	Competent Club Members
Senior Navigation	Desirable for off-track & remote area activity participants, particularly leaders. Participants must be competent at 'Basic' level.	Competent Club Members
SPECIALIST		
Introduction to overnight bushwalking	Desirable for overnight walkers	Experienced Club Members
Abseiling course	Compulsory for all Members prior to canyon trips involving abseiling, unless prior-skilled in all aspects. Participants' competence to be assessed by instructor.	Experienced Club Members or commercial course

BYLAW 9: MAXIMUM PARTY SIZES

Party size limits apply to outdoor activities held by Springwood Bushwalking Club. They have been derived taking into account Bushwalking NSW's current National Park Blanket Consent arrangements, national park and wilderness area current and draft plans of management (and Bushwalking NSW's support thereof), NPWS limits on commercial parties, and personal opinions. The current limits are listed in the SBC document *Activity Gradings and Party Sizes* which is available on the Club website.

9.1 Activity leaders retain the discretion to impose a lower limit on their parties, taking into account such factors as:

- (i) what the leader is comfortable with
- (ii) the competencies of party members
- (iii) safety considerations
- (iv) environmental considerations
- (v) campsite limitations
- (vi) transport limitations

9.2 In certain special circumstances the limit might be exceeded, subject to the committee's approval and, if necessary, the approval of the NPWS or other relevant body.

BYLAW 10: LIFE MEMBERSHIP

10.1 Purpose:

Life membership is a means of recognising the contribution of individuals to the club.

10.2 Eligibility:

Life members are people who have made long term and outstanding contributions towards at least one of the objects of the club by:

- (i) Providing opportunities and training for other members to participate in club activities. The person has made outstanding contributions to the operation of the club (such as committee work, leading numerous walks and activities and encouraging membership and participation), for many years, and/or
- (ii) Made outstanding contributions towards the environmental objects of the club; encouraging the establishment, preservation, wise management, and use of conservation reserves such as national parks and wilderness areas; particularly in the areas most visited on club activities, and
- (iii) Have consistently demonstrated that they have the best interest of the club at heart.

10.3 Appointment:

Life membership is conferred according to the objects and rules through nomination and two-thirds majority at the Annual General Meeting. Life members do not pay annual fees.